

ORDINANCE NO. 128

AN ORDINANCE MODIFYING THE CREATION AND COMPOSITION OF THE PARKS AND RECREATION BOARD; AND, REPEALING ORDINANCES NO. 106 AND 119

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOOSE LAKE:

SECTION 1: PURPOSE

The purpose of this Ordinance is to define the composition, organization, powers, funding and protocol of the Parks and Recreation Board for, and in, the City of Moose Lake, Minnesota.

SECTION 2: BOARD COMPOSITION

Subdivision 1. *Number of members.* The Parks and Recreation Board shall consist of seven (7) members, all having full voting privileges. Six (6) members shall be residents of the City of Moose Lake. One (1) member shall be a resident of the Township of Moose Lake, and shall be nominated by the Town Board of Supervisors at its annual meeting. All members shall be appointed by the Mayor, with the consent of the City Council.

Subdivision 2. *Term(s) of Office.* Of the six (6) City members, one (1) shall be a City Council person, whose term on the Board shall be for a period of one year. The City Council representative appointment shall be made each year during the annual committee appointment process. Of the five (5) remaining City members, three (3) shall serve for a term of one (1) year and two (2) shall serve for a term of two (2) years. Thereafter, members shall be appointed or re-appointed to the Board each year as part of the Council's annual appointment process and shall serve for a term of two (2) years. Vacancies shall be filled by the City Council for the remainder of the original term. Members shall serve until a successor is appointed and qualifies. Any member may be removed by the Mayor with the consent of the City Council, but only after a hearing for cause.

Subdivision 3. *Organization and Procedures.* The Board shall choose one of its members as chair and may select a secretary either from among its own members or otherwise and fix the secretary's compensation at not to exceed Five Hundred Dollars (\$500.00) per year. The Board may adopt, and from time to time amend, rules of procedure. The Board shall make quarterly reports of its activities to the City Council and Town Board of Supervisors. An annual statement of its receipts and disbursements shall be filed with the City Administrator immediately after the close of the calendar year and shall be included as part of the annual financial report or statement of the City.

Subdivision 4. *Compensation.* Members of the Parks and Recreation Board shall serve without compensation unless the City Council and Town Board of Supervisors authorize compensation which may not exceed One Hundred Dollars (\$100.00) per year, per member. When no compensation is allowed, each member shall be entitled to reasonable reimbursement for travel and other incurred expenses.

SECTION 2. POWERS OF BOARD

Subdivision 1. *Generally.* In order to carry out the general powers granted in accordance with Minnesota State Statute and this Ordinance, the Parks and Recreation Board shall have the powers granted in the following subdivisions.

Subdivision 2. *Employment.* The Parks and Recreation Board may employ necessary personnel and fix their compensation.

Subdivision 3. *Construction; contracts.* The Board may construct roadways, paths, buildings, fountains, docks, boathouses, bathhouses, refreshment booths, amusement hall, pavilions, and other necessary structures and improvements in parks. The Board may, with the consent of the City Council, make contracts and leases for the construction and operation of these facilities for terms not exceeding ten (10) years. Every such contract and lease shall provide that the structure shall be operated for the public use and convenience, and that the charges shall be reasonable and it shall reserve to the Parks and Recreation Board power to prescribe reasonable rules and regulations from time to time for the conduct of the privilege.

Subdivision 4. *Purchase of supplies, equipment and services.* The Parks and Recreation Board may purchase all necessary materials, supplies, equipment and services.

Subdivision 5. *Maintenance.* The Parks and Recreation Board shall maintain, beautify and care for all park and recreational property.

Subdivision 7. *Entertainment.* The Parks and Recreation Board may provide musical and free entertainment for the general public.

Subdivision 8. *Additional Powers.* The Parks and Recreation Board may perform whatever other acts are reasonable, necessary and proper to carry out the powers granted by Minnesota State Statute and this ordinance.

SECTION 3. PARK FUNDS

Subdivision 1. *Establishment.* For the purpose of carrying out the powers, duties and responsibilities of the Parks and Recreation Board, there shall be established in the City treasury a 'special fund' to be called a 'Parks and Recreation Fund'. The City Council may transfer to the Parks and Recreation Fund the money it deems necessary for parks and recreation purposes.

Subdivision 2. *Budget.* No later than September 1 of each year, or any other date fixed by State Statute, the Parks and Recreation Board shall present to the City Administrator in the manner and detail the City Council requires, its estimate of the financial needs of the Board for the ensuing fiscal year.

